

Region XVI RTC Minutes
8/28/2012

1. Welcome and Introduction of Members- Rebecca Hannum began the meeting by introducing herself and asking each of the members to introduce themselves to the Region XVI RTC council including the organization they represent to introduce the longstanding and new members.
2. New Offices were elected for RTC XVI by unanimous approval.
 - a. Chairperson: Sally Lingren
 - b. Vice Chairperson: Seth Denny
 - c. Secretary: Rebecca Hannum
3. The Region XVI RTC Policies and Statewide policies were reviewed.
 - a. Scheduling Policy – Video Scheduling deadlines were shared. The regional and on demand policies scheduling policies were explained.
 - b. RTC Members Attendance Policies were discussed. It was decided each RTC member will designate an alternate that will represents them and their organization at RTC Meetings should they be unable to attend.
 - c. The RTC discussed the possible future need for Ad-hoc Committees.
4. Rebecca made a motion to appoint Sally Lingren as the designated ETC Representative member for Region XVI.
5. The Region XVI Budget was discussed. The budget was emailed in advance for the review of all members
 - a. The Proposed Budget was explained and discussed. Sally Lingren discussed section B that is handled by the AEA. Sections A, C & D were explained by Rebecca.
 - b. Rebecca asked if anyone in the council had corrections or amendments. None were proposed.
 - c. Vote on Approval –After a roll call vote the budget was unanimously passed.
6. The next Region XVI RTC Meeting Date and Times were discussed. It was decided the end of day at the start of February would be a good time for our next meeting. A finalized date and time will be sent out to the listserve for approval in January.